

Name: _____ Grade: _____

Newsletter Rubric

	4	3	2	1	Score
Newsletter	The newsletter is clear and easy to understand.	The newsletter shows familiarity with subject, supports with appropriate references, has a clear sequence.	The newsletter shows limited understanding of subject, has a sequence that may be hard to follow'	The newsletter shows no structure.	
Information	The student completes all important components of the task and communicates ideas clearly. The information gathered is accurate and appropriate.	The student demonstrates understanding of major concepts even though he/she overlooks or misunderstands some less important ideas or details.	The student completes some important components of the task and communicates those clearly. The student demonstrates that there are gaps in his/her conceptual understanding.	The student addresses only a small portion of the required task and has inaccurate information.	
General Appearance	The newsletter has an original, unique approach that is eye-catching and aesthetically pleasing. Concepts are clearly explained showing extensive research.	The newsletter is clever and creative. Concepts are adequately explained.	The newsletter has a few original touches and offers limited information.	The newsletter is predictable and bland. It shows little to no evidence of fact gathering.	
Conventions	Newsletter has correct sentence structure, grammar, punctuation and spelling.	The newsletter spelling is correct on high frequency words. Some errors in grammar and punctuation.	The newsletter has frequent errors that are distracting to the reader but do not interfere with the meaning of the paper.	The newsletter has many errors in grammar, capitalization, spelling and punctuation making the presentation difficult to read.	
Working with others	Almost always listens to, shares with, or supports other team members. Tries to keep team working together.	Usually listens to, shares with, or supports other team members. Does not manipulate team members.	Often listens to, shares with, or supports other team members. Sometimes not a good team player.	Rarely listens to, shares with, or supports other team members. Not often a good team player.	
Attitude	Never critical of other team members' work and/or project task.	Rarely critical of other team members' work and/or project task.	Occasionally critical of other team members' work and/or project task.	Often critical of other team members' work and/or project task.	
Time Management	Routinely gets tasks completed by assigned deadlines.	Usually has tasks completed by assigned deadlines.	Tends to procrastinate on assigned deadlines.	Rarely gets tasks completed by assigned deadlines.	
Problem - Solving	Actively involved in finding and/or making suggestions for solutions.	Improves on suggested solutions.	Does not suggest or improve on solutions, but is willing to try.	Does not find solutions. Lets other team members do the work.	

Comments: